

Commercial Aerial Pre-Shoot Checklist



PREPARING FOR YOUR PHOTOSHOOT

Virtuance has been hired to perform aerial photography and virtual tour services onsite at your property. Our photographers are highly trained professionals who specialize in aerial real estate imaging. We will need little, if any, direction from your property management team while onsite, however, it is important that the property is well prepared for our photo shoot prior to our arrival.

Please print off this checklist and make sure that the following items are completed prior to your Virtuance aerial photographer arriving onsite. If you have questions or if any items below cannot be taken care of prior to the shoot, please contact us at 1-844-443-7325



GROUPS & PROPERTY EXTERIOR

- No maintenance or staff vehicles parked in obtrusive or non-designated parking spaces
- No visible maintenance, construction, or repair projects in progress
- No landscaping in progress
- All landscape lights in working order (replace bulbs if necessary)
- No overflowing dumpsters/garbage cans onsite
- Grounds are free of debris, litter, leaves, etc
- Windows have been cleaned recently (but are not being cleaned during shoot)
- Water features/fountains (if any) are turned on and in working order



LOBBY & COMMON SPACE INTERIOR

- All lights turned on and in working order (replace bulbs if necessary)
- No events, parties, or meetings are scheduled to be held in common areas during the photo shoot



TENANT SPACES

- Tenants (if any) have been notified of the photo shoot and are accommodating of our photographer entering their space.
- No tenant improvement projects are in progress during the photo shoot

PROCEDURE REGARDING PATRONS/TENANTS IN PHOTOGRAPHS

We do whatever we can while onsite to avoid taking photos with any tenants/patrons in the shots. So as not to inconvenience tenants or patrons, we do not require that common areas are cordoned off.

That said, the only way to absolutely ensure that tenants/patrons are not visible in common exterior areas such as parking lots and courtyards is for property management to cordon of these common areas during the shoot.